

## MAINTENANCE & SUPPORT PLANS FOR YOUR BOILER TERMS AND CONDITIONS

This plan provides you with services to help keep your boiler maintained, supported and in good working order. These terms and conditions set out your and our responsibilities in relation to your plan.

### Definitions

**boiler:** the mains-connected natural gas boiler cared for by this plan (this only includes the parts inside the boiler casing; it does not include the flue).

**controls:** the programmer (time control), central heating circulating pump, motorised valve(s), zone valve(s) or diverter valve(s), room thermostat and the cylinder thermostat. All elements of the controls must be standard.

**heating equipment:** the boiler and its controls, cared for by this plan. Your heating equipment also includes the system.

**home:** the property at the address we have listed against the plan.

**Maintenance & Support Services:** the maintenance and support services set out in "What Maintenance & Support Services does the plan provide?" below.

**plan:** this contract for maintenance and support services.

**system:** the radiators (excluding decorative or curved ones), radiator valves, expansion tank, the above-ground visible pipework directly associated with the provision of central heating (excluding any taps and their direct supply) and vented hot water cylinders holding less than 40 gallons or 182 litres. The system does not include thermal stores, their feeds, outlets or controls.

**thermal store:** cylinders running directly off mains pressure water, and not from a cold-water storage cistern/tank, and can often be identified as a cylinder which is not open to the atmosphere.

**we/us/our:** Domestic & General Services Limited, the provider of the plan, a company registered in England and Wales under company no. 1970780 with its registered office at Swan Court, 11 Worples Road, Wimbledon, London SW19 4JS.

**you/your:** the person named on your plan certificate.

### What does this plan provide?

This plan provides maintenance and support for your heating equipment, as long as it is operated in a domestic environment. It is designed to help make sure your heating equipment continues to work correctly and to minimise the chances of mechanical and electrical breakdown. Note, while your boiler is still under its manufacturer's guarantee, we will not approve onsite visits or annual services. Onsite visits and annual services will only be available once the manufacturer's guarantee has expired.

### What heating equipment is eligible for this plan?

Your heating equipment must be:

- owned by you and used for personal and non-business purposes only;
- in good working order and under 15 years old when you take out the plan (excluding plans migrating from another provider and plans taken out as part of a tariff bundle); and
- located in the United Kingdom.

Your heating equipment cannot be:

- a warm air unit; electric, hydrogen, LPG or oil boiler or combined heat power unit;
- a commercial or industrial grade boiler/controls, such as one with more than 70 kilowatts per hour, or 238,850 BTU output; or
- located on a boat or in a mobile home.

### Is this plan right for you?

You must be 18 years old or over and resident in the United Kingdom to be eligible.

### What Maintenance & Support Services does the plan provide?

The Maintenance & Support Services are set out in the sections below and as described further in these terms and conditions.

Please note, if your plan has a wait period (see the start date on your certificate) for the first thirty (30) days following your application date we will not provide any maintenance and support services. We can provide the details of a repairer in your area, but any charge for work carried out cannot be reclaimed from us.

Some BoilerCare plans also require you to pay a call-out fee for onsite visits. If this applies to the plan you have selected, the amount of the call-out fee will be set out in your welcome letter.

### Customer helpline

After the successful completion of the initial repair, to ensure your heating equipment continues to work correctly and to optimise its performance, you can access our Maintenance & Support Services online at [www.domesticandgeneral.com/boilercare](http://www.domesticandgeneral.com/boilercare)

### Annual service

We'll contact you each year when the annual service is due to arrange for an authorised service technician to visit your home and perform an annual service on your heating equipment (your boiler, controls and if included the system); to ensure that it is working efficiently. We'll do this for the first time after the end of the manufacturer's guarantee on the boiler. If you don't hear from us within this time period, you can also arrange it by calling 0800 497 0707. The annual service will be carried out to statutory requirements and where available in line with the manufacturer's recommendations. The service technician will also offer you advice on how to use your heating equipment. Subsequent annual services will be carried out on or around the anniversary of the preceding annual service, subject to the availability of service technicians and your appointment preferences. **Please note where possible annual service visits will be scheduled between April and September.**

### Ongoing support

In order to help ensure your heating equipment continues to function correctly, you can access online hints and tips for maintaining your heating equipment. In addition, you can call us on 0800 497 0707 throughout the duration of the plan term if there is a problem with the operation or functioning of your heating equipment or if your product fails the gas safety check (where you have BoilerCare Landlord) or if your heating equipment fails the annual service (if one is provided). Calls to 0800 numbers are free. Lines are open, at a minimum, from 8am to 8pm, Monday to Friday, and 8am to 2pm Saturdays (except public holidays).

We will try to resolve the problem remotely. If we are unable to resolve the problem remotely and your heating equipment fails to function correctly, we will approve an onsite visit from an approved service technician to get your heating equipment working correctly again (see "Onsite visits").

If you have purchased a plan with a call-out fee, before an onsite visit is arranged you must pay us the call-out fee. The call-out fee is not payable if you require a second onsite visit within 30 days of a previous onsite repair visit.

Note, onsite repairs will not be approved for your boiler or its controls while the boiler is under its manufacturer's guarantee.

### Onsite visits

Where an onsite visit is approved, we will either organise the service technician visit or give you the details so you can organise the service technician visit at your convenience. Onsite visits will take place during normal working hours which are at least 9am to 5pm Monday to Friday (except on public holidays) on a date agreed with you. They may include repairs and further maintenance checks carried out on your heating equipment. We will pay for costs for call-out, labour and parts (including replacing parts of the

system if this is included), as long as these are not covered by a manufacturer's guarantee. You must use our approved service technicians. Please have your plan documentation to hand when the service technician arrives.

If we approve an onsite visit but are unable to find a service technician, we'll allow you to use your chosen service technician. You must use Gas Safe registered service technician. You will have to pay them and claim the cost back from us. Please keep a copy of your invoice to send to us. If we permit you to use your chosen service technician and the proposed repair is estimated to cost more than the repair authority limit of £150, then you must ring the repair authority line on 0800 597 8580 for an authority number before work starts.

Note all the service technicians we use for the plan will be Gas Safe registered.

### Safety message

If our service technician finds that your heating equipment is unsafe (and, if relevant, it cannot be immediately repaired) they'll label it and with your permission condemn it (and disconnect / isolate it) and it must not be used again until the fault has been corrected. This is extremely important for the safety of those at the property.

If you smell gas or are worried about gas safety, you can call the National Gas Emergency Service free on 0800 111 999 at any time, day or night.

### Boiler replacements

If after the end of the manufacturer's guarantee on the boiler our approved service technician is not able to repair your boiler, or we decide that it is uneconomical for us to repair your boiler (because for example the repair would cost more the price of a new boiler), we will arrange to replace your boiler with a new boiler up to a value of £750. Subject to availability and the price limit, the replacement will be of the same or similar technical specification.

If we cannot reasonably arrange a replacement, we will give you manufacturer credit or vouchers instead. The manufacturer credit or vouchers will be for the full retail price (from a manufacturer chosen by us) of a replacement boiler up to a value of £750. Manufacturer credit or vouchers will be valid for 12 months from the date of issue and will be sent electronically or posted to the last address you gave us.

Under this plan, we will not be responsible for any installation or delivery costs. We will also not pay for a replacement flue or any system upgrading work if this is needed for the new boiler.

If we arrange a replacement or alternatively give you manufacturer credit or vouchers, your plan will end immediately.

### Issuing a landlord gas safety record (BoilerCare Landlord only)

If you have BoilerCare Landlord, each year we will contact you to arrange for an authorised service technician to visit your home and carry out a gas safety check of the gas meter, gas pipework (from the gas meter) and gas appliances located at your home (CP12). We will then send you a record to confirm that this check has been carried out. If any part fails the check, we will include the full details in the record. You can also arrange the check by calling 0800 001 5214.

### Duration and renewal of your plan

If your plan has a wait period (see the start date on your certificate) it will start after the 30 day wait period has ended. In all other cases your plan will start immediately.

The start date is set out in your welcome letter. The plan then continues until the 'renewal date', as specified in your plan certificate (unless ended in accordance with these terms and conditions). Before your plan ends, we will contact you by post, telephone, email or SMS about renewing. Your renewal notice will show the new

amount to pay and your renewal date. The fee payable may increase at renewal.

If you pay by Direct Debit, your maintenance and support will automatically continue for another year with a new plan at each renewal, unless you inform us otherwise. Unless you have advised otherwise, the renewal fee will again be collected from your specified bank account, to ensure you are always cared for. If you pay by any other means, you will need to make payment for your plan to continue.

A cooling off period (lasting 14 days from renewal of the plan or the day on which you receive your renewal documentation, whichever is the later) applies at the renewal of your plan. We reserve the right not to offer you a renewal on your plan.

### Your responsibilities

- All information you give must be true, factual and not misleading.
- Your heating equipment must have been installed and used in accordance with the manufacturer's instructions.
- If your heating equipment breaks down or malfunctions, you must take reasonable steps to limit damage, e.g. stop using it if this is likely to cause further damage.
- You must pay the fees when they fall due.
- You must arrange any work required to make your heating equipment accessible and compliant with all relevant safety standards and safe to work on (as determined by our service technician). We will not do any work where these standards are not met. For example, where there is a pest infestation or if hazardous material is present you will need to arrange for this to be safely removed. You must take reasonable care of your product. This includes caring for it in line with the manufacturer's instructions and not allowing it to be subject to adverse weather conditions.
- You must ensure someone is home for when you have booked the annual service or onsite visit. If our service technician is not able to carry out the annual service / onsite visit because no one is home, you may be charged a call-out fee.
- You must ensure that parking is available within 100 yards of your home when you have booked an onsite visit. This means for example providing parking permits if there are restrictions to on-street parking or providing a dedicated parking spot.

### General exclusions

The following are excluded from the plan:

- Damage of any kind to the heating equipment.
- Damage during delivery, installation or transportation of the heating equipment by a third party not under our instruction.
- Replacement, recall or modification of the heating equipment (or any part) by a supplier or the manufacturer.
- Modifying or making a heating equipment comply with legislation or making it safely accessible.
- Any problem with the supply of electricity, gas, water, broadband or broadcast content.
- Costs or loss arising from not being able to use your heating equipment (e.g. buying temporary heaters or loss of earnings), or incidental costs caused by breakdown or repair (e.g. costs to remove or reinstate built-in or fitted equipment).
- Damage to your premises or any other property or possessions, unless it is our fault.
- Any loss, damage or impairment to functionality caused by neglect.
- Any loss, damage or impairment to functionality caused by: earthquake, flood, lightning, fire, wind, humidity, weather conditions, salt spray, storm or other natural events or catastrophes, abnormally high or low temperatures, plumbing problems, corrosion, chemical exposure, radiation, explosion, sabotage, terrorism, insurrection, revolution, war, riot, armed conflict, civil commotion, rebellion, man-made events or

catastrophes or technological hazards (such as computer viruses or date-change faults).

- Repairs or modifications, where not approved by either us or the heating equipment manufacturer,
- The cost of replacing any consumables (such as external fuses, batteries, fuel).
- The cost of replacing any accessories (such as attachments, cables and cable joints, plugs, light covers, filters, removable parts, catalytic panels, external piping, starter connections and straps).
- Data loss or corruption, installing, modifying and upgrading software, the resolution of any software interface problems.
- For items with screens: repairs due to pixel failure where the number or location of pixels does not exceed the manufacturer's acceptable limit, marks on the screen, or burned screens.

### Special exclusions

In addition to the 'General exclusions' above, the plan does not provide care for the following:

- Any work arising from hard water scale deposits (i.e. calcium).
- Sludge or blockages (including carrying out a powerflush) or clearing, replacing or repairing magnetic filtration devices.
- Normal operation or adjustment of the heating equipment controls (except following a repair under this plan).
- Any water pressure adjustments on sealed systems, the clearing of airlocks or the balancing and venting of radiators (except where the system is protected by the plan).
- Work on anything not part of the heating equipment, for example inaccessible or non-visible pipework, energy management systems, unvented pressurised cylinders, convector heaters, kick space heaters, curved radiators (for bay windows etc), decorative radiators, towel heaters/rails, underfloor heating, heat pumps, shower pumps, immersion heaters, solar panels, fuel lines to the boiler and the flue systems from the boiler, the cold water supply tank, its feed or outlet, taps, any pipework, controls or other parts associated with any of these items.
- Work on non-standard visible pipework (i.e. greater than 35mm in diameter).
- Work where the removal or disturbance of hazardous material (e.g. asbestos) is required.
- The replacement of oil nozzles and igniters.
- Work on internet connected heating control equipment (such as Hive or Nest).
- Any installation or associated costs where we arrange a replacement (including costs for upgrades or system modifications).
- Any part of your boiler and controls which directly supplies a swimming pool.
- Repairing or replacing the flue including the flue terminal and/or lining for any open flued appliances.

### Paying your fees

If you pay the monthly fees (inclusive of all applicable taxes) by Direct Debit, you must make regular payments in accordance with the 'Payments schedule' set out in your plan documentation. If we are unable to collect a payment from your bank we may attempt to request payment again unless you advise us otherwise. When you have paid the monthly fees by Direct Debit for the number of consecutive months shown in the 'Payments schedule', if the initial term has not yet expired, no further payment will be taken for the remainder of the initial term. Before your plan ends, we will send you a renewal notice (see 'Duration and renewal of your plan' above).

If you choose to pay all the fees for the period in advance in one payment, you must pay this amount (inclusive of all applicable taxes) before the plan starts.

If you do not pay for your plan on time, it will be suspended from

the due date. No Maintenance & Support Services will be provided past this date unless payment is received. We may use a collection agency to recover any amount owing to us.

### Cancellation and ending of the plan

#### Cooling off period – Changing your mind

You will receive a full refund if you cancel the plan within the fourteen (14) day period from receipt of your documentation or from the plan start date, whichever is later (the cooling off period).

#### After the cooling off period

If you cancel your plan after the cooling off period and after the manufacturer's parts and labour guarantee period, then the following will apply:

- If you haven't had a repair, we'll refund the fee paid by you for the remaining full months of your plan. If you pay for your plan by Direct Debit, you will only receive a refund if you have already paid for any future months of your plan.
- If you have received a repair, no refund will be given and you will have to pay the cost of the repair. This will be capped at the plan fee (less any fees you have already paid in the current period).

#### How to cancel

If you wish to cancel your plan, please contact us on 0800 497 0707 (8am to 8pm, Monday to Friday, and 8am to 2pm Saturdays, except public holidays). You can also cancel by writing to us at the address specified in the 'Customer services details' section. There is a cancellation form on our website [www.domesticandgeneral.com](http://www.domesticandgeneral.com) which you can download and use. If you are paying by Direct Debit and tell your bank to cancel your Direct Debit Instruction, but do not contact us first, we will not immediately cancel your plan. If you do wish to cancel, please contact us directly to avoid any communications regarding outstanding payments.

#### Our right to cancel your plan or bring it to an end

If at any time your heating equipment is replaced, your plan will automatically end and no refund will be due (see 'Boiler Replacements' above).

If we have reasonable grounds to suspect that your behaviour is in any way dishonest, exaggerated or fraudulent then we may cancel the plan immediately (as well as any other plans you have with us) without any refund of fee or call-out charges (see 'Fraudulent activity' below).

We may cancel this plan as well as any other plans you have with us where there is a valid reason for doing so by giving you at least 7 days' written notice and you will receive a pro rata refund of any fees paid for the remaining unexpired days of your plan. Valid reasons include but are not limited to the following:

- where you fail to comply with certain conditions (see 'Your responsibilities' above);
- where you fail to pay for the plan, if applicable (see 'Paying your fees' above);
- where you have (or anyone acting for you has) previously engaged in fraudulent activity and/or provided us with false information (see 'Fraudulent activity' below); or
- where you have used threatening or abusive behaviour or language towards our staff or suppliers.

#### Customer services details

For customer services: call 0800 497 0707 or write to us at Domestic & General Services Limited, Leicester House, 17 Leicester Street, Bedworth, Warwickshire CV12 8JP or email us by clicking on 'contact us' on our website: [www.domesticandgeneral.com](http://www.domesticandgeneral.com)

Calls to 0800 numbers are free. Lines are open, at a minimum, from 8am to 8pm, Monday to Friday, and 8am to 2pm Saturdays (except public holidays).

## How to complain

If you wish to complain or you are unhappy with the service provided, please contact our customer services team (see 'Customer services details' above). If you are not satisfied with how we respond you can then ask the Consumer Ombudsman to review your case. They can be contacted at: Consumer Ombudsman, PO Box 1263, Warrington WA4 9RE, on their website [www.consumer-ombudsman.org](http://www.consumer-ombudsman.org) or by email at: [complaints@consumer-ombudsman.org](mailto:complaints@consumer-ombudsman.org)

## Restrictions on transferring your plan

With our permission you may transfer your plan to a new owner of the heating equipment by giving us their details either over the telephone or in writing. You cannot transfer it to any other heating equipment.

## Changes to these terms and conditions

We may modify or replace these terms and conditions in order to:

- comply with the law, regulations, industry guidance or codes of practice;
- rectify errors or ambiguities; and
- reflect changes in the scope or nature of the maintenance provided to you.

We will give you thirty (30) days' written notice of any change that could affect your rights or obligations and provide you with a brief explanation of such changes. The new terms and conditions will take effect from the date specified in the notice. If you do not agree with the changes, you may cancel the plan by notifying us within that notice period and you will receive a pro rata refund of any payments that you have made for the unexpired days of your plan.

## Data Protection Information

Domestic & General Services Ltd (for maintenance & support plans), Domestic & General Insurance PLC (for insurance policies), and EDF Energy Customers Ltd are the Data Controllers for your information. This is a brief summary of how we're protecting and respecting your privacy in accordance with data protection legislation. For more information go to [domesticandgeneral.com/mydata/edf](http://domesticandgeneral.com/mydata/edf)

## How do we use your data?

We use the data we hold about you in order to provide your appliance protection, handle repair requests, or let you know about information, products or services that interest you, or for analytical or statistical purposes. We also use it to safeguard against fraud and money laundering, and for the rare event of product safety recalls.

## Do we share your data?

Your data is shared across our group companies and with other companies who provide products or services to us, or who perform services on our behalf. We'll also share your data with EDF Energy Customers Ltd.

## What happens with international data transfers?

We may transfer your data to countries (including the US) which may not have data protection laws which provide the same level of protection as provided in the UK. But don't worry, we have safeguards in place to help ensure that everything is adequately secured and protected.

## What are your rights?

You have the right to ask us to:

- not use your data for marketing purposes
- send you a copy of the personal information we have about you
- delete your data (subject to certain exemptions)
- correct or delete any inaccurate or misleading data
- restrict the processing of your data
- provide a copy of your data to any controller
- lodge a complaint with the local data protection authority

## How long do we keep your data?

We won't keep your information for any longer than is necessary. In most cases that's 10 years (reasonable expectation of average product ownership), or 6 years following the expiry of a contract.

## Any other questions?

Please contact The Group Data Protection Officer, go to [domesticandgeneral.com/mydata/edf](http://domesticandgeneral.com/mydata/edf)

## Exclusion of third party rights

No rights or benefits will be given to any other third party under the plan.

## Fraudulent activity

We may provide your details to third parties in order to detect possible fraudulent activity.

If we have reasonable grounds to suspect that you have (or anyone acting for you has):

- previously engaged in fraudulent activity; or
- provided us with false information,

we may immediately cancel your plan as well as any other plans you have with us and/or reject an application for new plans. You will receive a refund of any fee paid for unused days of the plan.

If we suspect that you have (or anyone acting for you has) engaged in fraudulent activity or provided us with false information we may request extra information in support of your application or request for services (such as proof of purchase).

If we have reasonable grounds to suspect that you have (or anyone acting for you has) requested services under this plan knowing the request to be dishonest, exaggerated or fraudulent, then we may:

- request extra evidence in support of your request (such as proof of purchase or other documentation);
- decline your request and immediately cancel your plan without any refund of fee or call-out charges paid;
- recover from you the cost of any services or repairs already provided to you under this plan and the cost of any investigation into a fraudulent request under this plan (and we may initiate legal proceedings to do so);
- report you to the relevant authorities, including the police;
- put the details of the fraudulent request onto a register of claims through which companies share information to prevent fraudulent claims. A list of participants names and addresses are available on request.

## Governing law and statutory rights

We will communicate with you in English and English Law will apply unless we agree otherwise with you. Nothing in the conditions will reduce or affect your statutory rights; for further information about your statutory rights contact the Citizens Advice Bureau: [www.adviceguide.org.uk](http://www.adviceguide.org.uk) or 03454 04 05 06.

## Access and support

We offer a number of services for customers who have disabilities including providing our documents in Braille, large print or audio formats. We may also make accommodations to the way we provide our services on a case by case basis. For further information please contact us (see 'Customer services details' above).

## Company information

This maintenance and support plan is provided by Domestic & General Services Limited. Registered in England. Company No. 1970780. Registered office: Swan Court, 11 Worple Road, Wimbledon, London SW19 4JS