

## **EDF ENERGY**

### **Terms of Reference of the Hartlepool Local Community Liaison Committee – December 2022**

The Terms of Reference under which the Committee will operate will be as follows:

- The principal purpose of the Committee will be to act as a channel of communication between the Company (which owns and is responsible for the operation of the Power Station) and local people.
- Meetings will be held at least twice a year. The location and timing of the meetings will be determined by the Chair and previous attendees/members will be notified in advance of each meeting.
- Ahead of each meeting, interested parties will be sent an EDF update report, a copy of the proposed agenda and, if available, minutes of the previous meeting.
- The meeting will be chaired by the Station Director, or nominated deputy. Any attendee may be permitted to speak, once recognised by the meeting Chair.
- The agenda and discussion topics will be determined by the Station Director, and circulated ahead of the meeting.
- EDF will arrange for minutes to be taken at each meeting and ensure they are circulated to the LCLC membership list.
- Membership of the committee should be representative of the community in which the station operates. The expectation is that the membership will include, but not be limited to, power station representatives; regulators; locally elected officials and community representatives; local businesses with an interest; education providers; local wildlife/nature groups.
- The LCLC is not a decision making body. As outlined in point 1, the principal purpose is as a channel of communication. Members are

welcome to ask questions and express opinions but any views expressed through the LCLC will not affect the ability of the operator, or any of the statutory organisations involved in the LCLC, to effectively discharge their duties.

- Key local agencies, eg schools, colleges, local councillors, relevant council officials, and regulators, such as the ONR, EA and others, may be invited to provide their own updates to the meeting both written and verbal.
- Membership is at the discretion of the Chair and members are expected to be respectful of others attendees at all times. During the meeting the Committee will receive and consider information relating to the operation and public-safety aspects of the Power Station, including the following:-
  1. Regular reports from the station on the operation, environmental activities and safety at the power station.
  2. Relevant updates or changes to the station's emergency arrangements.
  3. Details of incidents reportable to a relevant regulator and any remedial action taken.
  4. Notifications of activities which may be of interest to the general public, e.g. outages, major works or equipment tests audible or visible to external audiences.
  5. Developments related to the future of the power station.
- It is anticipated that any elected representatives on the Committee will disseminate the information which they obtain to their constituents so that local people can be kept fully advised and re-assured about the role and operation of the Power Station.