

# Change of Tenancy & Domestic End User Form



Thanks for choosing EDF Energy as your new supplier. As part of our regulatory obligations we need to find out if you have recently become a new owner or occupier of any of your properties or you have any domestic end users.

To make sure we have all the right information, please let us know if you have any sites that are not currently registered with EDF Energy by answering the questions below. Please also confirm all sites which have a domestic or vulnerable end user.

Please answer questions in order, as depending on your answers you may not have to proceed with further questions.

## Change of Tenancy

1. With regards to this quotation, have you moved into any of your sites, which are not currently registered with EDF Energy, in the last 3 months?

Yes

No Don't know

-If 'Yes', please go to question 3, and answer the remaining questions for each site that you have moved into in the last 3 months. -If 'No' or 'Don't know' please continue to question 2

2. Has there been a legal status change\* to any of your current sites in the last 3 months?

Yes

No

-If 'Yes', please go to question 3 -If 'No' – please continue to the domestic end user question

\* A change in Legal Status covers the conversion of a business from a Limited Company or Limited Liability Partnership (LLP) into a Sole Trader or Partnership, or vice versa. Internal changes to partnerships do not constitute as a change in legal status.

3. Have you signed a new contract with your energy supplier for **any** of these new sites in the last 3 months?

Yes - all sites

Yes – some sites

No

-If 'Yes – all sites' - please continue to the domestic end user question -If 'Yes - some sites' - please answer the remaining questions in relation to those sites where a new contract has **NOT** been agreed. -If 'No', please continue to question 4.

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4. Have you informed your current energy supplier that you have taken responsibility for **any** of these sites in the last 3 months?

Yes – all sites

Yes – some sites

No Don't know

-If 'Yes- all sites' – please continue to the domestic end user question

-If 'Don't' know' – please continue to the domestic end user question

-If 'Yes - some sites' - please list the MPANs that you have **NOT** contacted your current supplier about in form one and continue to the domestic end user question

-If 'No', please list the MPANs affected in form one and continue to the domestic end user question

## Domestic End Users

1. If you are the owner of sites which may be occupied by domestic or vulnerable persons, please list all domestic or vulnerable end user sites in form two. Below is an explanation of a domestic or vulnerable end user:

The definition of vulnerable customers is as follows:

- o *“when a consumer’s personal circumstances and characteristics combine with aspects of the market to create situations where he or she is:*
- o *Significantly less able than a typical consumer to protect or represent his or her interests in the energy market; and/or*
- o *Significantly more likely than a typical consumer to suffer detriment, or that detriment is likely to be more substantial*
- o *blind, partially sighted, deaf or hearing-impaired”*

### Examples:

- o A customer is caring for an elderly person in the household;
- o Pensionable Age
- o Any person with a disability or chronic illness;
- o An informed third party, such as a carer, social worker, health visitor or physician has indicated that a person may be vulnerable;
- o Young children;
- o Persons dependent on medical equipment;

2. If you do not have any sites occupied by domestic or vulnerable persons please tick the below box:

No domestic or vulnerable end users

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## Change of Tenancy & Domestic End User Form

**Please sign and return this form with your Term Sheet to the Relationship Manager.**

Signature \_\_\_\_\_

Full Name \_\_\_\_\_

Job Title \_\_\_\_\_

Company Name \_\_\_\_\_

Date \_\_\_\_\_

## Change of Tenancy Form

Form One - Change of Tenancy MPANs					
	MPAN	Date of change		MPAN	Date of change
1			21		
2			22		
3			23		
4			24		
5			25		
6			26		
7			27		
8			28		
9			29		
10			30		
11			31		
12			32		
13			33		
14			34		
15			35		
16			36		
17			37		
18			38		
19			39		
20			40		

# Renewal Domestic End User Form



## Domestic End User MPANs

	MPAN	Type of Vulnerability		MPAN	Type of Vulnerability		MPAN	Type of Vulnerability
1			21			31		
2			22			32		
3			23			33		
4			24			34		
5			25			35		
6			26			36		
7			27			37		
8			28			38		
9			29			39		
10			30			40		
11			31			41		
12			32			42		
13			33			43		
14			34			44		
15			35			45		
16			36			46		
17			37			47		
18			38			48		
19			39			49		
20			40			50		